

SPECIFICATION

- Briefed
- Abstract OK
- Special Instructions
- Missing Info
- Holes in text
- SN or PN
- Brief description of drwgs
- Cont. data (incl. status)
entered as 1st paragraph
- No pencil marks
- Prior art noted in black
- Non-elected claims canceled
- Ex amdt to description
entered in red
- EX amdt to claims
entered by clerk
- Amdt after final entered

OATH

- Signed, Dated
- Incl. "read and understand"

INSIDE OF FACE OF FILE

- Update search/interference
- Renumber claims
- Update index of claims
- PTO-892 includes PTO-1449 includes
 - Classification,
 - Translation,
 - Ex. sign/date
 - month/year

PTO-37

- Primary sign

BLUE SLIP

- Int'l Class. (incl. ed.)
- Original and Cross ref.
- GAU
- Class. same as drwgs.
- Asst. Ex. filled in
- Primary filled in

DRAWINGS

- Informal**
 - Yellow slip
 - PTO-948 mailed
 - Check PTO-37 Box
- Formal**
 - Class/sub. on drwgs
 - OG entry noted

FACE OF FILE

- Update related appl.
- Init. paste on label
- Update foreign/PCT
- Update for. priority
- Title "as amended by
by examiner" in red
- Number of drwg. sheets
- Number of figures
- Print figure
- Number of claims allowed
- Print claim
- Class/sub. matches
- Asst. Ex. filled in
- Primary sign/stamp/date

Count sheet completed